A regular meeting of the Board of Trustees for the Village of Chenequa was convened immediately following the Plan Commission meeting at 6:28 p.m. on Monday, July 9, 2018, at the Village Hall, 31275 W County Road K, Chenequa, Wisconsin. Legal requirements for notification were met. Members in attendance:

Ms. Susan Wilkey / Village President – present  
Ms. Jo Ann Villavicencio / Trustee – present  
Ms. Carol Manegold / Trustee – present  
Mr. Michael Pranke / Trustee – present  
Mr. Robert Bellin / Trustee – present  
Mr. Helmut Keidl / Trustee – present  
Mr. John Syburg / Trustee – absent  
Attorney Gartner / Village Attorney – present  
Attorney Luljak / Village Attorney - present  
Mr. Douglas / Village Administrator-Police Chief – absent  
Ms. Little / Village Clerk – present

Call to Order
Pledge of Allegiance

Attendance
None

Public Comment
None

Approval of minutes from the Village Board meeting held on June 11, 2018
Motion (Villavicencio/Pranke) to approve the minutes of the Village Board meeting held on June 11, 2018. Motion carried

Approval of Invoices
Motion (Villavicencio/Keidl) to approve invoices as presented. Motion carried

Review and consider application for a detached garage submitted by Kirk & Careyann Blomdahl of 6315 N Tarry Lane
Trustee Keidl presented the application for M/M Blomdahl. The applicants propose to construct a new detached garage. An exterior light option was submitted for consideration. Exterior material examples were provided and are planned to match the existing dwelling. The Plan Commission is recommending final approval.

Motion (Pranke/Keidl) for final approval of the application for a detached garage submitted by Kirk & Careyann Blomdahl of 6315 N Tarry Lane. Motion carried
Review and consider application for an addition to the John Gehl cabin located on the property of 32265 W Oakland Road

Trustee Keidl presented the application for John Gehl. The applicant proposes to construct an addition to the existing dwelling. Lighting and landscape plans were submitted for consideration. Exterior renderings with proposed materials were provided. The Plan Commission is recommending final approval.

Motion (Villavicencio/Pranke) for final approval of the application for an addition to the John Gehl cabin located on the property of 32265 W Oakland Road. *Motion carried*

Review and consider application to remodel the boathouse submitted by Kathy Ruehlow of 32307 W Oakland Road

Trustee Keidl presented the application for Ms. Ruehlow. The applicant proposes to remodel an existing boathouse on Pine Lake. The building inspector did advise the proposed project met all zoning requirements. The only concern was from the neighboring property owner, Judy Hansen. The Plan Commission recommended final approval of the remodel to the boathouse with the exception of the landscape plan which would have to be revised and come back for final approval.

Comments and concerns raised by Trustees included: plans for a bathroom and kitchen (it was unclear whether there was existing plumbing in the boathouse); selection of stone (it was recommended the architect tour Pine Lake to view other boathouses); and landscape plans. The building inspector and architect were still available and were brought in for additional comments and explanations. Plumbing facilities could not be confirmed but will be verified; and suggestion on alternate stone was recommended.

Motion (Villavicencio/Pranke) to approve the application of a remodel to the boathouse submitted by Kathy Ruehlow of 32307 W Oakland Road based upon the Plan Commission’s recommendation to review an upgraded landscaping plan and with one additional proviso, confirmation from the building inspector that the kitchen and bathroom facilities depicted in the plan would be non-conforming (pre-existing) and permitted by current code requirements. *Motion carried*

Review and consider action on the recodification of Chapter 6 Zoning Code

Attorney Gartner advised Trustees that the shore land/wetland provisions were submitted to the Wisconsin Department of Natural Resources (DNR) for review. The DNR came back with a few minor suggested modifications, including setting up a different section. Basically, the shore land/wetland zoning provisions only apply to annexed areas. The DNR requested these provisions be set off in a separate section. In Chenequa, there are no properties that would be impacted. The DNR’s recommended language was included in a separate section with a note that clarifies no properties as they stand today in the Village of Chenequa would be impacted. These revisions were sent back to the DNR for approval. Once the DNR is satisfied, a public hearing will be scheduled. (Preliminary schedule: Notices sent out in July; Public hearing in August; Final approval in September.)

Establish a public hearing date and time for the consideration and adoption of amending and restating Chapter 6 of the Village Code – Zoning (Monday, August 13th)

No formal action needed.

Review and consider action on an Emergency Management Succession Plan;

Resolution 2018-07-09-01

Motion (Bellin/Villavicencio) to adopt the Resolution Authorizing Adoption of Succession Plan to Emergency Management Plan. *Motion carried*

Committee Reports

Lake Country Fire & Rescue Board - Trustee Bellin advised on calls and activities received to date.
**Report – Village Forester**

Forester Lincoln submitted a written report on:

1. **Lake Spraying** – Pine Lake was chemically treated for Eurasian Water Milfoil on Thursday, June 28th. Luckily, the weather provided perfect conditions for a successful treatment in the areas that were sprayed. Unfortunately, a pre-treatment survey with a DNR staff biologist showed that some of the most infested areas were also home to a variety of native vegetation. These areas were denied for chemical treatment because of this. At this point, the DNR does not allow large follow-up treatments after the 1st of July. We are currently working with the chemical applicators to get permission for a second treatment in the areas that were denied if it is needed. A map was included in the written report, which highlighted proposed treatment areas versus what was treated.

2. **Chenequa Country Club** – Since last month’s board meeting there seemed to be controversy between the Village of Chenequa and the Country Club on the correct way to remediate this problem. Based on the number of trees removed and the area that was cleared, Cody Lincoln established that the Country Club re-plant the hillside with forty-five (45) 1”+ diameter potted trees. Along with the replanting requirement, also supplied with a list of trees to use and parameters that must be followed. Cody Lincoln and Cody Hagfors then proceeded to mark the placement locations of the trees on the hillside. The Country Club believed that 45 trees was too excessive and entertained the idea of 15-30 trees this year with a re-evaluation next year. Our last meeting on Thursday, June 28th concluded with the Country Club agreeing to the parameters set by the Village. Currently, more bids are being gathered before the project begins.

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**Report - Village Administrator**

No report

**Report - Village President**

No report

**Report - Village Attorney**

No report

**Agenda items to be considered for future meetings of the Village Board**

- Public Hearing - Chapter 6 Zoning Code

**Adjournment**

Motion (Villavicencio/Pranke) to adjourn the meeting at 6:45 pm. *Motion carried*

Respectfully submitted by: Pamela Ann Little

Approved and Ordered Posted by: Susan L. Wilkey

Village Clerk

Village President