AGENDA
Village of Chenequa
Monday, December 9, 2019
31275 W County Road K, Chenequa, WI 53029

This is official notice that the regular monthly meeting of the Village Board of Trustees for the Village of Chenequa will be held immediately following the Plan Commission meeting which is scheduled for 6:00 p.m. on Monday, December 9, 2019 at the Village Hall, 31275 W County Road K, Chenequa. Legal requirements for notification have been met. The following matters will be discussed, with possible actions, as well as any other matters that may come before the Trustees:

1) Public comment period: Public comments on any subject without any action, except possible referral to a governmental body or staff member.

2) Approval of minutes from the Village Board meeting on November 11, 2019.

3) Approval of Invoices.

4) Review and consider application for land division submitted by Wolfgang Dorner (5166 N STH 83).

5) Review and consider application for an addition to the residence submitted by future property owners, Kathy and Nick Turkal (4978 N Maple Lane) (current owners: Tom and Mary Rolfs).

6) Review and consider application for lot line adjustment submitted by Tom and Mary Rolfs (4978 N Maple Lane) and Bob and Jo Wagner (5014 N Maple Lane).

7) Review and consider changes to the Building Fee Schedule; Resolution No. 2019-12-09-01.

8) Review and consider a Resolution to Establish Ward No. 3 in the Village of Chenequa; Resolution No. 2019-12-09-02.

9) Review and consider appointments of Election Inspectors for 2020-2021 term subject to Wisconsin Statutes 7.30(4)(a).

10) Review and consider Resolution Authorizing the Village Administrator to Appoint a Village Humane Officer; Resolution No. 2019-12-09-03.

11) Committee Reports
   • Lake Country Fire & Rescue.


13) Report – Village Administrator
   • Lake Country Municipal Court Budget.


16) Agenda items to be considered for future meetings.

17) Adjournment.

Respectfully submitted by:
Pamela Ann Little, Village Clerk

Request from persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Administrator with as much advance notice as possible.

NOTICE OF POSTING TO VILLAGE HALL BULLETIN & WEBSITE
Village Clerk posted this agenda on Thursday, December 5, 2019 by 11:00 AM
Phone 262-367-2239 • www.chenequa.org
A meeting of the Board of Trustees for the Village of Chenequa was held at 6:30 p.m. on Monday, November 11, 2019, at the Village Hall, 31275 W County Road K, Chenequa, Wisconsin. Legal requirements for notification were met. Members in attendance:

Ms. Jo Ann Villavicencio / Village President – present
Ms. Carol Manegold / Trustee – present
Mr. Michael Pranke / Trustee – present
Mr. Robert Bellin / Trustee – present
Mr. Grunke / Trustee – present
Mr. John Syburg / Trustee – present
Mr. David Myers / Trustee – present
Mr. Jacob Lipke / Building Inspector – present
Mr. Cody Lincoln / DPW Director/Forester/Zoning Administrator - present
Attorney Gartner / Village Attorney – present
Mr. Neumer / Village Administrator-Police Chief – present
Ms. Little / Village Clerk – present

Call to Order
Pledge of Allegiance – President Villavicencio led the Board in the Pledge of Allegiance

Attendance

The Public Hearing portion of the meeting was called to order at 6:30 p.m.

Public Hearing: 2020 Budget for the Village of Chenequa

Matter: The purpose of the public hearing is to accept public comment on the proposed 2020 Budget for the Village of Chenequa

Public Comment on the 2020 Village of Chenequa Budget
No public comments were received.

Adjourn the Public Hearing
Motion (Syburg/Myers) to close the public hearing portion of this meeting at 6:32. Motion carried

Public in Attendance

Public Comment
None
Approval of minutes from the Village Board meeting held on October 14, 2019
Motion (Bellin/Pranke) to approve the minutes of the Village Board meeting held on October 14, 2019 with one correction made. Motion carried

Approval of Invoices
Motion (Syburg/Myers) to approve invoices as presented. Motion carried

Oath of Office – Captain of Police – Matthew Carney
Officer Carney was sworn in and took the Oath of Office as Captain of Police for the Village of Chenequa.

Review and consider Building Fee Schedule
Mr. Lipke reported on the restructuring of the current building fees (permit plus administrative fees) and how we rank in comparison to other municipalities. Currently, we are in the upper half of most fee schedules which vary widely throughout the area and in similar residential communities. Additionally, River Hills and Chenequa are the two municipalities that have a building permit/administrative fee structure. Mr. Lipke recommended the combining of these two fees into one with no increase at this time. The Board agreed with this recommendation and requested Mr. Lipke prepare the new building fee structure (combining the permit and administrative fees) for consideration at the December meeting.

Review and consider action on valuations(s) of Village Ordinance 3.07(7) Notice to Abate Public Nuisances; Resolution No. 2019-11-11-01
Mr. Lincoln reported initial discovery notices were delivered to property owners after last month’s meeting. Several land owners have already taken action and removed the hazardous trees from their properties. Based on Mr. Lincoln’s visual observations and pre-existing oak wilt pockets, it was recommended that the remaining trees be removed and the wood be discarded in an appropriate manner. The infected trees present a tremendous hazard to the health and aesthetics of the remaining forestland in Chenequa and are a public nuisance. Mr. Lincoln also recommended abatement notices be sent to residents listed on Attachment A with a removal deadline of February 20th with an optional time extension.

The proposed resolution summarizes the findings that historically have been made by the Village Board by motion when considering action on oak wilt public nuisance findings. Mr. Lincoln’s findings are in the resolution.

Motion (Myers/Manegold) to approve Resolution Relative to the Finding of a Public Nuisance with Respect to the Existence of Oak Wilt upon Certain Properties Located in the Village of Chenequa and Ordering Abatement of such Public Nuisance. Motion carried

Action on an Ordinance Creating a new Section 3.6 of the Code and Renumbering Sections 3.6-3.11; Ordinance No. 2019-11-11-01
Attorney Gartner advised that at last month’s meeting, the Village Board adopted Ordinance No. 2019-10-14-01 approving the annexation and attachment of certain lands in the Town of Merton owned by Wolfgang Dorner. This Ordinance was recorded with the Waukesha County Register of Deeds. Chapter 3 of the Village Code is being amended to properly reflect the annexation of the Dorner property and renumber this Chapter.

Motion (Myers/Grunke) to adopt Ordinance No. 2019-11-11-01: Ordinance Creating a new Section 3.6 of the Code and Renumbering Sections 3.6-3.11. Motion carried

Review and consider recodification of the Village Code, Chapter 2: Licenses and Permits; Ordinance No. 2019-11-11-02
Attorney Gartner advised this is the continuation of the project to recodify the Village Code for consistency. This recodification standardizes the language in this chapter to match the other chapters we have done. The biggest change, although not substantive, are in the solicitation section to match more closely the actual practice. The substantive change was to the hours of solicitation, from 9:00 am to 7:00 pm, Monday through Saturday, to 9:00 am to 5:00 pm Monday through Friday which was a recommendation from staff.

Motion (Pranke/Bellin) for approval of the recodification of Chapter 2: Licenses and Permits of the Village Code. *Motion carried*

**Review and consider Memorandum of Understanding between the Wisconsin Elections Commission and the Village of Chenequa related to an Election Security Subgrant Program**

Clerk Little reported on an election security grant that the Wisconsin Elections Commission (WEC) received from the federal government to fund jurisdictions with the greatest election security needs to meet certain baseline security measures. Currently, we are using a Windows 7 operating system. We are hoping to purchase an updated Windows 10 operating system to meet/exceed baseline hardware and software standards. Taylor Computers would need to be contracted for IT support to maintain security standards. Ms. Little recommended approval of the MOU between WEC and the Village of Chenequa.

Motion (Manegold/Myers) to approve the MOU between WEC and the Village of Chenequa as it relates to an Election Security Subgrant Program. *Motion carried*

**The Chenequa Village Board may enter into closed session pursuant to Wisconsin State Statute §19.85 (1) (c) for the purpose of discussing wage and benefit matters as it relates to the 2020 Budget. Participating in the closed session will be the Village Board, Village Attorney, Village Administrator and Village Clerk.**

No need for closed session.

**Reconvene into open session and consider any action resulting from closed session on wage and benefit matters as it relates to the 2020 Budget**

No closed session.

**Review and consider action on the 2020 Budget and Tax Levy for the Village of Chenequa; Resolution 2019-11-17-02**

Administrator Neumer presented the final draft of the 2020 Village Budget for review and consideration. A memo was provided to the Board regarding the minor revisions that were made from last month’s proposal. Changes include the Chenequa Foundation’s commitment to fund the purchase of (13) new police vests and for the purchase of a new server to store Laserfiche data which would also include a local backup system.

Motion (Syburg/Manegold) to adopt the 2020 Budget and Tax Levy (Levied Amount: $1,966,767; Tax Base: $495,429,300; and Tax Rate $3.96982374) for the Village of Chenequa. *Motion carried*

**Committee Reports**

- Lake Country Fire & Rescue Board: No report

**Report – Village Forester**

Reported above

**Report - Village Administrator**

No report
STAFF REVIEW

Date: November 26, 2019  
Meeting Date & Time: Monday, December 9th at 6:00 P.M.

To: Plan Commission, Village of Chenequa

From: Planning Department

Subject: Certified Survey Map Plan Review

Surveyor: Keith Kindred

Owner: Wolfgang Dorner

Location: 5158 Hwy 83, Tax Key CHQVO417991005

Project Description: Land Division of one 22.1 acres parcel in to 4 new lots.

Zoning District: Residence District - Lots Not Abutting a Lake

<table>
<thead>
<tr>
<th>REQUIRED RESIDENCE DISTRICT</th>
<th>PROPOSED Lot 2</th>
<th>PROPOSED Lot 3</th>
<th>PROPOSED Lot 4</th>
<th>PROPOSED Lot 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>LOT AREA:</td>
<td>5 Acres</td>
<td>6.8 Acres</td>
<td>5.0 Acres</td>
<td>8.8 Acres</td>
</tr>
<tr>
<td>LOT WIDTH:</td>
<td>200 ft Average Min. Width</td>
<td>396 Feet</td>
<td>485 Feet</td>
<td>439 Feet</td>
</tr>
</tbody>
</table>

COMMENTS:

1. The applicant proposes to split Lot 5 (Tax Key CHQVO417991005) in to four (4) lots.

2. The reduced area of Lot 5 and the proposed areas of Lots 2, 3, and 4 meet the minimum requirements of Chapter 6.5(5)(a) requiring lots not abutting a lake to “have an average width of not less than two hundred (200) feet and shall contain at least five (5) acres.”

3. Proposed Lot 3 has an existing barn that is designated a legal non-conforming structure as there is no principle structure on the lot.

4. Proposed Lot 5 has an existing tower that is designated a legal non-conforming structure as there is no principle structure on the lot.

c: Dan Neumer, Administrator
Pamela Little, Clerk
Cody Lincoln, Zoning Administrator
Wolfgang Dorner, Owner
Keith Kindred, Surveyor
Jacob Lipke, Building Inspector
CERTIFIED SURVEY MAP NO.

BEING ALL OF LOT 2 AND LOT 3 CSM 11860 AND LOCATED IN A PART OF
THE NW 1/4 AND THE SW 1/4 OF THE NE 1/4
AND THE NW 1/4 OF THE SE 1/4 OF
SEC. 33, T.8N., R.18E., VILLAGE OF CHERQUA, WAUKESHA COUNTY, WI

SCALE IN FEET

0 100 200

PROJECT NO. DORNW-148485
THIS INSTRUMENT DRAFTED BY ELLIS R. O'CONNELL
SHEET 2 OF 7
CERTIFIED SURVEY MAP NO. CERTIFIED SURVEY MAP NO.


LOT 2
296,656 SF 6.8 AC

LOT 3
219,407 SF 5.0 AC

LOT 4
383,160 SF 8.8 AC

LOT 5
961,853 SF 22.1 AC

Temporary Ingress/Egress Easement Per CMS 11866

65.0' Proposed Temporary Ingress/Egress Easement by Separate Document

SECTION 33-48-18

S.T.H. "83" 1326.69'

300.00' 9436' 60.80' 50.80' 868114' 1157770'

0 100 200 SCALE IN FEET

PHONE: 414.494.8962
501 MAPLE AVENUE
DELAFIELD, WI 53018-9351

PROJECT NO. DORNW_149485

WISCONSIN
KEITH A. KANDEL
S: 20121
WAUKESHA, WI
NOVEMBER 12, 2019

THIS INSTRUMENT DRAFTED BY ELLIS R. O'CONNELL

SEH

SEH

www.sehin.com
CERTIFIED SURVEY MAP NO.

BEING ALL OF LOT 2 AND LOT 3 CSM 11860 AND LOCATED IN A PART OF
THE NW 1/4 AND THE SW 1/4 OF THE NE 1/4
AND THE NW 1/4 OF THE SE 1/4 OF
SEC. 33, T.8N., R.18E.
VILLAGE OF CHENEQUA, WAKESHA COUNTY, WI

SCALE IN FEET
0  50  100

SCALE: IN FEET
51'06"20'W 881.46'
483.30'
TO LOT CORNER

LOT 1 CSM 10720

LOT 4
383,160 SF
8.8 AC

EXIST BARN
Chord: 59.80'
Course: 56°58'43"W
Arc Length: 59.80'
Radius: 305.00'
Delta: 7°54'32"

79.88'
Chord: 79.88'
Course: 56°58'43"W
Arc Length: 79.88'
Radius: 305.00'
Delta: 7°54'32"

SEPTIC EASEMENT DETAIL

N0°34'46"W 319.42'

SEPTIC EASEMENT (20' X 40')
FOR THE BENEFIT OF LOT 1 CSM 10720
BY SEPARATE DOCUMENT
SEE DETAIL

NOVEMBER 12, 2019

PROJECT NO. DORNW_149448

THIS INSTRUMENT DRAFTED BY ELLIS R. O'CONNELL

SEH
PHONE: 414.949.8962
501 MAPLE AVENUE
DELAFIELD, WI 53018-9351
www.sehininc.com

NOVEMBER 12, 2019

SHEET 4 OF 7
CERTIFIED SURVEY MAP NO.

BEING ALL OF LOT 2 AND LOT 3 CSM 11860 AND LOCATED IN A PART OF
THE NW 1/4 AND THE SW 1/4 OF THE NE 1/4
AND THE NW 1/4 OF THE SE 1/4 OF
SEC. 33, T.8N., R.18E.,
VILLAGE OF CHENEQUA, WAUKESHA COUNTY, WI

SURVEYOR'S CERTIFICATE:

I, Keith A. Kindred, Professional Land Surveyor hereby certify;

That I have surveyed, divided and mapped all of Lot 2 and Lot 3 CSM 11860 and located in that part of the NW 1/4 and the SW 1/4 of the NE 1/4 and the NW 1/4 of the SE 1/4 of Section 33, all located in the T.8N., R18E., Village of Chenequa, Waukesha County, Wisconsin, more fully described as follows:

All of Lot 2 and Lot 3 per CSM 11860

Said lands contain 1,861,057 Sq.Ft. (42.72 acres)

That I have made such survey, land division and Certified Survey Map by the direction of Wolfgang Dorner, owner of said lands.

That such survey is a correct representation of all the exterior boundaries of the lands surveyed and the division thereof made.

That I have fully complied with the provisions of Chapter 236 of the Wisconsin State Statutes and the subdivision regulations of the Village of Chenequa in surveying, dividing and mapping the same.

Dated this 12th day of November, 2019.

[Signature]
Keith A. Kindred, PLS S-2082

PHONE: 414.949.8962
501 MAPLE AVENUE
DELAFIELD, WI 53018-8351
www.sehinc.com

PROJECT NO. DOMW149448

THIS INSTRUMENT DRAFTED BY ELLIS R. O'CONNELL

SEH SHEET 5 OF 7
OWNER'S CERTIFICATE:

As owner, I hereby certify that we caused that land described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on the Certified Survey Map. I also certify that this Certified Survey Map is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

1) Village of Chenequa

WITNESS the hand and seal of said owner this __________ day of November, 2019

In Presence of:

Wolfgang C. Dorner

STATE OF WISCONSIN)

.__COUNTY__) SS

Personally came before me this __________ day of November, 2019, the above named Wolfgang Dorner to me known to be the same persons who executed the foregoing Instrument and acknowledged the same.

Notary Public

County, Wisconsin

My Commission Expires March 2, 2022
VILLAGE BOARD APPROVAL CERTIFICATE:

Resolved that the Certified Survey Map, in the Village of Chenequa, Wolfgang Dorner, owner, is hereby approved by the Village Board.

Date: ___________________________  Signed: _______________________________

Jo Ann Villavicencio, Village President

I hereby certify that the foregoing is true and correct copy of a resolution adopted by the Village Board of the Village of Chenequa.

Date: ___________________________  Signed: _______________________________

Pamela Ann Little, Village Clerk

PLANNING COMMISSION APPROVAL CERTIFICATE:

APPROVED, that the Certified Survey Map, in the Village of Chenequa, Wolfgang Dorner, owner, is hereby approved by the Planning Commission.

Approved as of the ___________ day of ________________________, 20__.

Date: ___________________________  Signed: _______________________________

Jo Ann Villavicencio, Village President

I hereby certify that the foregoing is true and correct copy of a resolution adopted by the Planning Commission of the Village of Chenequa.

Date: ___________________________  Signed: _______________________________

Pamela Ann Little, Village Clerk
STAFF REVIEW

Date: November 27th, 2019

Meeting Date & Time: Monday, December 9th at 6:00 P.M.

To: Plan Commission, Village of Chenequa

From: Planning Department

Subject: Site Plan Review

Architect/Builder: Sazama Design

Applicant: Kathy and Nick Turkal

Location: 4978 N. Maple Ln.

Project Description: Addition to Existing Residence

Zoning District: Residence District - Lot Abutting a Lake

<table>
<thead>
<tr>
<th></th>
<th>REQUIRED RES. DISTRICT</th>
<th>PROPOSED PROJECT</th>
</tr>
</thead>
<tbody>
<tr>
<td>LOT AREA:</td>
<td>2 acres</td>
<td>2.473 acres</td>
</tr>
<tr>
<td>LOT WIDTH: AVERAGE</td>
<td>200 L.F. min.</td>
<td>202.86 L.F.</td>
</tr>
<tr>
<td>YARD SETBACKS:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lake (East)</td>
<td>75 ft. min.</td>
<td>140+ ft.</td>
</tr>
<tr>
<td>Side (North)</td>
<td>14 ft. min.</td>
<td>46 ft.</td>
</tr>
<tr>
<td>Side (South)</td>
<td>14 ft. min.</td>
<td>17.37 ft.</td>
</tr>
<tr>
<td>Rear (West)</td>
<td>14 ft. min.</td>
<td>500+ ft.</td>
</tr>
<tr>
<td>BUILDING HEIGHT:</td>
<td>40 ft. max</td>
<td>27.5 ft.</td>
</tr>
</tbody>
</table>

COMMENTS:

1. The applicant proposes an addition to the north side of the building and a new stair and landing on the south side of the existing single-family dwelling.

2. This is a legal conforming lot.

3. The proposed addition is over fifty (50) feet to any existing single-family structure on an adjoining lot which complies with Sec. 6.5(4)(c)(i).

4. Lighting options are provided in packet and require approval from Plan Commission.
5. Exterior finishes detailed on page A02. All siding to be painted white and fascia to be gray. New copper gutters to be installed.

6. New metal roof proposed. See page R01 for detail on locations. All dormers and lake side porch to be Una-Clad Charcoal Gray, see attached spec sheet from Una-Clad.

7. If one acre or more of land is to be disturbed, a DNR land disturbance permit shall be obtained at least fourteen (14) days prior to beginning of construction.

8. If it is determined the building site grading plan needs further review for storm water management, a storm water and grading plan shall be reviewed by an engineer of the Village’s choice and paid for by the applicant.

9. A sanitary permit shall be obtained from Waukesha County prior to permit issuance. For additions, Waukesha County is to issue a Preliminary Site Evaluation (PSE). You may obtain the application for a PSE online at www.waukeshacounty.gov/eh.

10. A building permit is required from the Building Inspector prior to start of construction.

c: Dan Neumer, Administrator
    Pamela Little, Clerk
    Cody Lincoln, Zoning Administrator
    Kathy and Nick Turkal, Applicants
    Sara Marrin, Sazama Design, Architect
    Jacob Lipke, Building Inspector
STAFF REVIEW

Date: November 26, 2019  
Meeting Date & Time: Monday, December 9th at 6:00 P.M.

To: Plan Commission, Village of Chenequa

From: Planning Department

Subject: Certified Survey Map Plan Review

Surveyor: John Stigler

Owner: Tom and Mary Rolfs

Location: 5014 N. Maple Ln. and 4978 N. Maple Ln.

Project Description: Lot Line Adjustment

Zoning District: Residence District - Lots Abutting a Lake

<table>
<thead>
<tr>
<th></th>
<th>REQUIRED RESIDENCE DISTRICT</th>
<th>PROPOSED Lot 2</th>
<th>PROPOSED Lot 3</th>
</tr>
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<tbody>
<tr>
<td>LOT AREA:</td>
<td>2 Acres</td>
<td>2.977 Acres</td>
<td>2.473 Acres</td>
</tr>
<tr>
<td>LOT WIDTH:</td>
<td>200 ft Minimum Frontage of Lake</td>
<td>203.65 Feet</td>
<td>202.86 Feet</td>
</tr>
</tbody>
</table>

COMMENTS:

1. The applicant proposes to detach 0.26 acres of land from CSM 10631 at 4978 N. Maple Ln. (Tax Key CHQV0415010003).

2. That 0.26 acres of land is to be combined with the adjoining lot to the north at 5014 N. Maple Ln. (Tax Key CHQV0415010002).

3. The 0.26 acres of land to be combined with 5014 N. Maple Ln. is to encompass the existing driveway and provide a minimum ten (10) foot separation from the driveway to the new property line.

4. The reduced area of proposed Lot 3 meets the minimum requirements of Chapter 6.6(1) requiring a minimum of two (2) acres for a lot with two hundred (200) or more feet of lake frontage.
5. Lot 3 contains three (3) accessory structures that would be considered legal non-conforming structures after the lot line is adjusted. All structures and the paved access to the eastern two (2) structures are to be razed prior to recording a new CSM.

c: Dan Neumer, Administrator
   Pamela Little, Clerk
   Cody Lincoln, Zoning Administrator
   Tom and Mary Rolfs, Owner
   John Stigler, Surveyor
   Jacob Lipke, Building Inspector
Re: Tax Keys CHQV04150100002 & CHQV0415010003

The Rolfs recently sold 1 of their 2 parcels on Maple Lane (5014 N Maple Lane). It is now owned by Bob and Jo Wagner. (Actually, the 5014 property sale included Lots 1 and 2.)

This parcel is adjacent to their current home, and as the attached CSM indicates they are named Lots 1 & 2 (5014 N Maple) and Lot 3 (4978 N Maple) respectively.

There is currently a driveway serving the house at 5014/Lot 2 that passes through the land owned by 4978/Lot 3, as can be seen on the attached driveway survey.

Prior to these properties being sold, it was decided to move the common lot line between the 2 parcels such that the land containing the driveway utilized by 5014 would be moved over to that parcel.

There is a new proposed CSM “19-8961 LOTS 12 ALTA STAMPED” which is attached here also (I am not attaching the Alta for Lot 3 since they are very big files) – it shows the new parcel configuration, whereby the driveway will be part of the 5014 property. This new property line of course conforms with all zoning requirements:

- There is a 10’ setback from the driveway to the Lot line (incidentally, the “Existing Building” will be razed prior to this CSM being recorded, so the setback there is irrelevant)
- The garages will also be razed, and the pavement to them will be removed, to comply with the 10’ setback required
- There is no new or additional parcel being created
- Both properties remain fully conforming
CERTIFIED SURVEY MAP NO. 101-3
Sheet 2 of 5
Being Part of the NE ¼ and SE ¼ of the SW ¼ of Section 32, Town 8 North, Range 18 East and also being Lots 15 and North ½ of Lot 16, the South ½ of Lot 12, Lots 13 and 14, part of Parcel C and Lots 24 and 25 all in the Plat of Pine Lake Park
VILLAGE OF CHENEQUA, WAUKESHA COUNTY, WISCONSIN
NOTE: PER FIRM PANEL 0157F THE SUBJECT LANDS APPEAR TO BE IN ZONE - X (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN), NO 100 YEAR FLOODPLAIN ELEVATION IS ESTABLISHED ON PANEL 0157F.

FILE NAME: S7254CSM.DWG
P.S. MERTON 699

INSTRUMENT DRAFTED BY JOHN R. STIGLER
DATED THIS 24TH DAY OF SEP., 2000

INSTRUMENT DRAFTED BY JOHN R. STIGLER
November 21st, 2019

Dear Board Members,

At the direction of the Board, I have updated the fee schedule to reflect a 35% increase across all fee items. The red-lined version details what was removed and what was added. The first new number for each fee item exactly reflects a 35% increase. The red number in parenthesis is that new fee amount rounded to the nearest whole dollar amount. I believe keeping the permit fees as whole numbers reduces confusion and makes for easier permitting. I recommend the Board adopt the fee schedule with whole dollar amounts.

I appreciate your time and review of the aforementioned fee schedule recommendations.

Sincerely,

Jacob Lipke

Jacob Lipke,
Building Inspector
Village of Chenequa
**FEE SCHEDULE**

THE FOLLOWING SCHEDULE IS IN EFFECT ON AND AFTER JANUARY 1, 2020, FOR PLAN REVIEW, CONSTRUCTION RELATED MATTERS, AND PERMITS ISSUED BY THE VILLAGE OF CHENEQUA. ANY AND ALL CONSTRUCTION, REMODELING OR REPLACEMENT WORK DONE BEFORE A PERMIT IS ISSUED WILL RESULT IN A STOP ORDER BEING ISSUED AND PENALTIES AS OUTLINED IN THE CHENEQUA VILLAGE CODE.

ADMINISTRATION FEES OF 35% ARE CHARGED TO THE PROPERTY OWNER IN ADDITION TO ALL OTHER APPLICABLE FEES AND COSTS. SEE NO. 13.

**A. RESIDENTIAL**

1. **ALL NEW CONSTRUCTION**
   - **NEW STRUCTURES**
     - all floor area
     - $125.00 - $168.75 ($169) minimum
   - **EROSION CONTROL**
     - $175.00 - $236.25 ($236)

2. **REMODELING**
   - valuation
   - $11.00 - $14.85 ($15) per $1,000 of
   - $75.00 - $101.25 ($101) minimum

3. **ACCESSORY STRUCTURES**
   - all floor area
   - (Decks, sheds and pools, pools, etc.)
   - $17.00 - $22.95 ($0.23) per sq. ft.
   - $75.00 - $101.25 ($101) minimum

4. **RIP RAP PERMIT**
   - Any activity w/in 75' of shore
   - GOOSE FENCE
   - $65.00 - $87.75 ($88)
   - $60.00 - $81.00
   - $15.00 - $20.25 ($20)

5. **OCCUPANCY PERMITS**
   - $100.00 - $155.00

6. **TEMPORARY OCCUPANCY PERMITS**
   - $1,000 - $1,350
   - Return $500 - $675 when occupancy is issued

7. **RE-ROOF, RE-SIDING, FENCE, DRIVEWAY AND OTHER**
   - $75.00 - $101.25 ($101) minimum
8. DRIVEWAY CONSTRUCTION
$0.0945 ($0.10) per linear ft.

DRIVEWAY PLOWING
$135

$225.00 + $.07 $303.75 ($304)

$100 per year (Consider change for 2021)

B. COMMERCIAL

1. NEW STRUCTURES & ADDITIONS
   all floor area
   $—.32 $0.432 ($0.43) per sq.ft. ft for
   $150.00-$202.50 ($203) minimum

   EROSION CONTROL
   thereof
   $290.00-$270.00 for the 1st acre then
   $100.00-$135.00 per acre or portion

   valuation
   $—11.00-$14.85 ($15) per $1,000 of
   $100.00-$135.00 minimum

2. REMODEL

   OCCUPANCY,
   CHANGE OF USE PERMITS
   $—75.00-$101.25 ($101)

   TEMPORARY OCCUPANCY PERMIT
   $1,000 $1350

   OTHER
   $—60.00-$81.00 minimum

C. AGRICULTURAL BUILDING (Unheated)

1. NEW BUILDINGS & ADDITIONS
   for plan review
   $—12 $0.162 ($0.16) per sq.ft. ft all areas
   $—08 $0.108 ($0.11) per sq.ft. ft all areas
   for inspection fees

2. REMODEL
   valuation
   $—8.00 $10.80 ($11) per $1,000 of
   $—60.00-$81.00 minimum
## D. MECHANICAL & MISCELLANEOUS

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. PLUMBING</strong></td>
<td>$0.054 (per sq. ft.)</td>
</tr>
<tr>
<td>$87.75 ($88) minimum + $0.04</td>
<td></td>
</tr>
</tbody>
</table>

| **2. ELECTRICAL** | $0.054 (per sq. ft.) |
| $87.75 ($88) minimum + $0.04 |

| **3. HVAC** | $0.054 (per sq. ft.) |
| $87.75 ($88) minimum + $0.04 |

| **4. REPLACEMENT & MISC ITEMS** | $10.00 - $13.50 (Residential) |
| $14.85 ($15) (Commercial) |

| **5. PERMIT TO START CONSTRUCTION OF FOOTINGS & FOUNDATIONS** | $150.00 - $202.50 (Residential) |
| $150.00 - $202.50 (Commercial) |

| **6. RAZING FEE** | $0.1215 (per sq. ft.) |
| $125.00 - $168.75 (minimum) |

| **7. MINIMUM PERMIT FEE** | $60.00 - $81.00 |
| **RE-INSPECTION FEE** | $60.00 - $81.00 each |
| **FAILURE TO CALL FOR INSPECTION** | $65.00 - $87.75 (each) |

**DOUBLE FEES ARE DUE IF WORK IS STARTED BEFORE THE PERMIT IS ISSUED**

| **8. BURNDOWN OF EXISTING STRUCTURE** | $5,000 - $10,000 |
| Done only after approval of the DNR and Fire Department when structure is available for training. |

| **9. CONSTRUCTION DEPOSITS** | |
| **REMODEL ADDITION** | $1,000 |
| **NEW HOME** | $2,500 minimum |
| $5,000 maximum |
[Based on total sq.ft, $1.00 per sq.ft starting at 2,500 sq.ft, not to exceed $5,000]

Deposit not released until all work is completed and site is cleaned. If work is not done within permitted time, all or part of deposit is forfeited. Shared driveways or easements must be repaired if damaged during construction prior to deposit being returned.

10. SPECIAL INSPECTIONS

minimum $50.00 $67.50 ($68) per hr - 1 hr

11. FIRE INSPECTIONS – REQUIRED FOR ALL CONSTRUCTION

REMODELING / ADDITION $50.00 $67.50 ($68)

NEW HOME

$190.00 $135.00

12. STATE PERMIT SEAL

REQUIRED FOR ALL NEW SINGLE FAMILY BUILDING PERMITS

MUNICIPALITY #6711

$40.00 $54.00

ALL APPLICATIONS FOR BUILDING PERMITS REQUIRE SEPTIC INSPECTION AND APPROVAL A PRELIMINARY SITE EVALUATION (P.S.E.) BY THE WAUKESHA COUNTY ENVIRONMENTAL HEALTH DIVISION DEPARTMENT BEFORE A PERMIT MAY BE ISSUED.

13. THE FOLLOWING ADMINISTRATION APPLICATION FEES SHALL BE CHARGED TO THE PROPERTY OWNER IN ADDITION TO ALL OTHER APPLICABLE FEES AND COSTS

A. An Administration Fee of 35% of the total permit costs shall be added to any building permit for remodeling or miscellaneous permits, Plan Commission review, and/or appearance.

B. A PLAN COMMISSION Site and Plan Review Application Fees

(1) New Home, $300- $405.00 plus $.06 $.081 ($0.08) per sq.ft of total construction area

(2) Additions, $300- $405.00 plus $.06 $.081 ($0.08) per sq.ft of total construction area
(3) Accessory Structure, $150 ($202.50) plus $.06 ($0.08) per sq. ft. of total construction area.

B. Administration Fee of $67.5 per plan for any planning department work or permit issued.

C-B. VARIANCE, an Administration application Fee of $500 ($675) must be received in order to file a variance. All attorney, engineering and other Village expenses shall be charged back to the applicant.

D-C. LAND DIVISION, an application fee of $500 ($675) must be received in filing for a land division. Any and all attorney fees, engineering and other Village expenses shall be charged back to the applicant.

E-D. An Administration Fee of 35% of the costs incurred by the Village in consideration of any plat, subdivision, or certified survey map by outside consultants including, but not limited to, engineers and attorneys, to be billed monthly.

14. PAYMENT OF OTHER COSTS

In the event that in consideration of a request for Permit, supplemental work or documents from engineers, surveyors, attorneys or others is required by the Village or its agents or designees, all such supplemental work and documents shall be contracted for by the Village and shall be at the expense of the Applicant.

15. LAND DIVISION

An application fee of $500 must be received in filing for a land division. Any and all attorney fees, engineering and other Village expenses shall be charged back to the applicant.

BEFORE PLANS ARE SUBMITTED TO THE PLAN COMMISSION, THEY MUST BE APPROVED BY THE ZONING ADMINISTRATOR, BUILDING INSPECTOR, FORESTRY DEPARTMENT AND THE CHENQUA HIGHWAY DEPARTMENT. LAND CLEARING PLANS MUST BE SUBMITTED IF APPLICABLE. THIS IS THE REASON FOR THE TIME REQUIRED IN SUBMITTING PLANS.
FEE SCHEDULE

THE FOLLOWING SCHEDULE IS IN EFFECT ON AND AFTER JANUARY 1, 2020, FOR PLAN REVIEW, CONSTRUCTION RELATED MATTERS, AND PERMITS ISSUED BY THE VILLAGE OF CHENEQUA. ANY AND ALL CONSTRUCTION, REMODELING OR REPLACEMENT WORK DONE BEFORE A PERMIT IS ISSUED WILL RESULT IN A STOP ORDER BEING ISSUED AND PENALTIES AS OUTLINED IN THE CHENEQUA VILLAGE CODE.

A. RESIDENTIAL

1. ALL NEW CONSTRUCTION
   NEW STRUCTURES $0.43 per sq.ft. for all floor area
   $169 minimum
   EROSION CONTROL $236

2. REMODELING $15 per $1,000 of valuation
   $101 minimum

3. ACCESSORY STRUCTURES $0.23 per sq.ft. for all floor area
   (Decks, sheds, pools, etc.) $101 minimum

4. RIP RAP PERMIT $88
   Any activity w/in 75’ of shore $81
   GOOSE FENCE $20

5. OCCUPANCY PERMITS $135

6. TEMPORARY OCCUPANCY PERMITS $1,350
   Return $675 when occupancy is issued

7. RE-ROOF, RE-SIDING, FENCE, $101 minimum
   DRIVEWAY AND OTHER

8. DRIVEWAY CONSTRUCTION $304 + $0.10 per linear ft
   DRIVEWAY PLOWING $100 per year
B. COMMERCIAL

1. NEW STRUCTURES & ADDITIONS  $0.43 per sq.ft. for all floor area
   $203 minimum

   EROSION CONTROL  $270.00 for the 1st acre then
   $135.00 per acre or portion thereof

2. REMODEL  $15 per $1,000 of valuation
   $135.00 minimum

3. OCCUPANCY,
   CHANGE OF USE PERMITS  $101

6. TEMPORARY OCCUPANCY PERMIT  $1,350

7. OTHER  $81 minimum

C. AGRICULTURAL BUILDING (Unheated)

1. NEW BUILDINGS & ADDITIONS  $0.16 per sq.ft. all areas for plan review
   $0.11 per sq.ft. all areas for inspection

2. REMODEL  $11 per $1,000 of valuation
   $81 minimum

D. MECHANICAL & MISCELLANEOUS

1. PLUMBING  $88 minimum + $.05 per sq.ft.

2. ELECTRICAL  $88 minimum + $.05 per sq.ft.

3. HVAC  $88 minimum + $.05 per sq.ft.

4. REPLACEMENT & MISC ITEMS  $14 Residential/$1,000 of valuation
   $15 Commercial/$1,000 of valuation
   $88 minimum

5. PERMIT TO START CONSTRUCTION
   OF FOOTINGS & FOUNDATIONS  $203 Residential
   $203 Commercial - Industrial
6. RAZING FEE $0.12 per sq.ft. 
   $169 minimum 

7. MINIMUM PERMIT FEE $81 
   RE-INSPECTION FEE $81 each 
   FAILURE TO CALL FOR INSPECTION $88 each 

DOUBLE FEES DUE IF WORK IS STARTED BEFORE THE PERMIT IS ISSUED 

8. BURNDOWN OF EXISTING STRUCTURE $5,000 - $10,000 
   Done only after approval of the DNR and Fire Department when structure is 
   available for training. 

9. CONTRUCTION DEPOSITS 
   REMODEL ADDITION $1,000 
   NEW HOME $2,500 minimum 
   $5,000 maximum 
   [Based on total sq.ft., $1.00 per sq.ft. starting at 2,500 sq.ft., not to exceed $5,000] 
   Deposit not released until all work is completed and site is cleaned. If work is not 
   done within permitted time, all or part of deposit is forfeited. Shared driveways or 
   easements must be repaired if damaged during construction prior to deposit being 
   returned. 

10. SPECIAL INSPECTIONS $68 per hr - 1 hr minimum 

11. FIRE INSPECTIONS – REQUIRED FOR ALL CONSTRUCTION 
   REMODELING / ADDITION $68 
   NEW HOME $135 

12. STATE PERMIT SEAL 
    REQUIRED FOR ALL NEW SINGLE 
    FAMILY BUILDING PERMITS 
    MUNICIPALITY #67111 $54
ALL APPLICATIONS FOR BUILDING PERMITS REQUIRE A PRELIMINARY SITE EVALUATION (P.S.E.) BY THE WAUKESHA COUNTY ENVIRONMENTAL HEALTH DIVISION BEFORE A PERMIT MAY BE ISSUED.

13. THE FOLLOWING APPLICATION FEES SHALL BE CHARGED TO THE PROPERTY OWNER IN ADDITION TO ALL OTHER APPLICABLE FEES AND COSTS

A. PLAN COMMISSION Site and Plan Review Application Fees

(1) New Home, $405.00 plus $0.08 per sq.ft. of total construction area
(2) Additions, $405.00 plus $0.08 per sq.ft. of total construction area
(3) Accessory Structure, $202.00 plus $0.08 per sq.ft of total construction area

B. VARIANCE, an application Fee of $675 must be received in order to file a variance. All attorney, engineering and other village expenses shall be charged back to the applicant.

C. LAND DIVISION, an application fee of $675 must be received in filing for a land division. Any and all attorney fees, engineering and other Village expenses shall be charged back to the applicant.

14. PAYMENT OF OTHER COSTS

In the event that in consideration of a request for Permit, supplemental work or documents from engineers, surveyors, attorneys or others is required by the Village or its agents or designees, all such supplemental work and documents shall be contracted for by the Village and shall be at the expense of the Applicant.

BEFORE PLANS ARE SUBMITTED TO THE PLAN COMMISSION, THEY MUST BE APPROVED BY THE ZONING ADMINISTRATOR, BUILDING INSPECTOR, FORESTRY DEPARTMENT AND THE CHENQUA HIGHWAY DEPARTMENT. LAND CLEARING PLANS MUST BE SUBMITTED IF APPLICABLE. THIS IS THE REASON FOR THE TIME REQUIRED IN SUBMITTING PLANS.
VILLAGE OF CHENEQUA
RESOLUTION NO. 2019-12-09-01

RESOLUTION ADOPTING NEW FEE SCHEDULE

WHEREAS, the Village Board finds that it is desirable to adopt a new Fee Schedule with respect to permits issued relating to construction to cover the costs incurred by the Village from its independent inspection service and its own administrative costs and to cover other services provided and expenses incurred by the Village of Chenequa.

NOW THEREFORE BE IT RESOLVED that the Village hereby adopts the Fee Schedule attached hereto which shall be applicable from and after January 1, 2020.

Dated this 9th day of December, 2019.

VILLAGE OF CHENEQUA

By: ________________________________
    Jo Ann F. Villavicencio
    Village President

Attest:

______________________________
Pamela Ann Little
Village Clerk-Treasurer

Date Adopted: December 9, 2019
Date Published: December 18, 2019
Effective Date: December 19, 2019
RESOLUTION TO ESTABLISH WARD NO. 3 IN THE VILLAGE OF CHENEQUA

WHEREAS, Section 5.15 of the Wisconsin Statutes provides the authority and procedures for establishing Wards; and

WHEREAS, the Village of Chenequa previously established Wards 1 and 2 in the Village of Chenequa pursuant to Section 5.15, and

WHEREAS, the boundaries of Ward 3 are shown on the attached annexation boundary map of the Village of Chenequa; and

WHEREAS, the polling place for Wards 1, 2 and 3 is the Chenequa Village Hall at 31275 W County Road K in the Village of Chenequa; and

WHEREAS, Ward 3 contains no persons.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Chenequa finds that such ward boundaries are feasible and such ward boundaries are in conformity with the Wisconsin State Statutes.

BE IT THEREFORE RESOLVED, that the Village Board of the Village of Chenequa hereby approves such ward boundary lines pursuant to the provisions of Section 5.15 of the Wisconsin State Statutes.

BE IT FURTHER RESOLVED, that Wards 1, 2 and 3 shall be combined for election purposes except during Spring Elections in even years when the contest for County Supervisory District is on the ballot.

Adopted this 9th day of December, 2019

VILLAGE OF CHENEQUA

BY: ________________________________
    Jo Ann F Villavicencio
    Village President

ATTEST:

______________________________
Pamela Ann Little, Village Clerk
Date Adopted: December 9, 2019
Date Posted: December 10, 2019
VILLAGE OF CHENEQUA
RESOLUTION NO. 2019-12-09-03

RESOLUTION AUTHORIZING THE VILLAGE TO
APPOINT A VILLAGE HUMANE OFFICER

WHEREAS, the Village of Chenequa and the Elmbrook Humane Society, Inc. have entered into a Services Agreement which is effective the first day of January, 2020; and

WHEREAS, from time to time the Village is required to appoint a Humane Officer in conjunction with the Administration of the Service Agreement; and

WHEREAS, the Village Board desires to delegate responsibility for the appointment of Humane Officers, from time to time, to the Village Administrator.

NOW THEREFORE BE IT RESOLVED that the Village Administrator is hereby authorized and directed to appoint Human Officers, from time to time, in conjunction with the administration of the Services Agreement.

Adopted this 9th day of December, 2019

VILLAGE OF CHENEQUA

BY:__________________________________________
Jo Ann F Villavicencio
Village President

ATTEST:

__________________________________________
Pamela Ann Little, Village Clerk

Date Adopted: December 9, 2019
Date Posted: December 10, 2019

020446-0001\27104542.v1
MEMO

To: Administrative Committee Members

From: Donald Wiemer

Date: November 13, 2019

Reference: 2020 Court Budget

2019 End of Year Estimates:

Pam and I have estimated the 2019 end of year estimates. We are estimating an end of year surplus for 2019 of $5,684. Court fees for 2019 do not appear that we will hit our budgeted amount of $365,000. The surplus in the budget estimate is being generated by expenditures which are planned to be under budget.

2020 Budget Highlights – Revenues

1. There is no increase in court fees for 2020. The court will attempt to receive $365,000 in court fees. Interest income will be lower because $300,000 is being transferred into the budget for the moving expenses.

2020 Expenditures

1. Salaries are budgeted at a 2% increase for office staff. There is a $1,000 increase in the Judge’s salary. In 2019, there was no salary increase for the Judge.
2. Wisconsin retirement had an increase for 2020 and that is reflected on all salaries.
3. Health insurance increased 5.74% for 2020.
4. No real changes in Purchased Services and Operating Supplies and Equipment
5. Fixed Charges, rent payable to the City of Oconomowoc is a prorated amount. For the first eight months of 2020, the rent is $2,103.17 a month for a total of $16,825.36 and four months at the new location at $4,000.59 per month for a total of $16,002.36 for a grand total for rent of $32,827.72.
6. We have added a new expense line for Facility Expense of $6,000. For operational expenses above and beyond what is included in our rent.
7. Line 92, Capital, reflects $300,000 for moving expenses. Again, this is offset by a transfer in of $300,000.
## 2020 Budget

### Revenues:

<table>
<thead>
<tr>
<th>Acct #: Account Description</th>
<th>2018 Actual</th>
<th>2019 YTD Ten Months</th>
<th>2019 Budget</th>
<th>2019 Estimated Year End</th>
<th>2020 Budget</th>
<th>Percent +/- Budget Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 4000 Court Fees</td>
<td>377,697</td>
<td>315,635</td>
<td>359,101</td>
<td>365,000</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>2 4900 Interest Income</td>
<td>2,237</td>
<td>513</td>
<td>2,200</td>
<td>200</td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>3 4300 Court Assessment</td>
<td>2,215</td>
<td>3,098</td>
<td>2,000</td>
<td>800</td>
<td>2,000</td>
<td></td>
</tr>
<tr>
<td>4 Transfer from Designated Fund</td>
<td>0</td>
<td>0</td>
<td>300,000</td>
<td></td>
<td>0.00%</td>
<td></td>
</tr>
<tr>
<td>5 4800 Miscellaneous</td>
<td>733</td>
<td>6,632</td>
<td>750</td>
<td>450</td>
<td>600</td>
<td></td>
</tr>
<tr>
<td>6 Insurance Recoveries</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Revenues</strong></td>
<td>382,882</td>
<td>325,877</td>
<td>368,850</td>
<td>363,401</td>
<td>668,800</td>
<td>81.27%</td>
</tr>
</tbody>
</table>

### Total Assets

<p>| | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Assets</strong></td>
<td>638,670</td>
<td>700,079</td>
<td>704,688</td>
<td></td>
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</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>122,766</td>
<td>155,905</td>
<td>173,498</td>
<td></td>
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<tr>
<td><strong>Deferred inflow of Resources (Stark)</strong></td>
<td>4,882</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total Fund Balance</strong></td>
<td>510,852</td>
<td>544,174</td>
<td>531,197</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Expenditures:

<table>
<thead>
<tr>
<th>Acct #: Account Description</th>
<th>2018 Actual</th>
<th>2019 YTD Ten Months</th>
<th>2019 Budget</th>
<th>2019 Estimated Year End</th>
<th>2020 Budget</th>
<th>Percent +/- Budget Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 Wages &amp; Benefits</td>
<td>267,491</td>
<td>223,735</td>
<td>278,496</td>
<td>287,284</td>
<td>285,807</td>
<td>2.63%</td>
</tr>
<tr>
<td>20 Purchased Services</td>
<td>38,281</td>
<td>35,670</td>
<td>41,311</td>
<td>38,001</td>
<td>43,036</td>
<td>4.18%</td>
</tr>
<tr>
<td>21 Operating Supplies &amp; Expenses</td>
<td>11,889</td>
<td>5,832</td>
<td>13,620</td>
<td>12,048</td>
<td>13,200</td>
<td>-3.08%</td>
</tr>
<tr>
<td>22 Fixed Charges</td>
<td>28,719</td>
<td>25,742</td>
<td>29,394</td>
<td>29,884</td>
<td>43,631</td>
<td>48.43%</td>
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<tr>
<td>23 Capital Outlay</td>
<td>4,944</td>
<td>422</td>
<td>0</td>
<td>500</td>
<td>300,000</td>
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<tr>
<td>24 Restitution</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td></td>
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<tr>
<td>25 Bad Debt</td>
<td>9,041</td>
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<td>0</td>
<td>0</td>
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<tr>
<td><strong>Total Expenditures</strong></td>
<td>360,345</td>
<td>291,402</td>
<td>362,821</td>
<td>357,717</td>
<td>685,674</td>
<td>88.98%</td>
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</tbody>
</table>

### Total Surplus/Deficit

<p>| | | | | | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>Total Surplus/Deficit</strong></td>
<td>22,537</td>
<td>34,475</td>
<td>6,129</td>
<td>5,684</td>
<td>-16,874</td>
</tr>
</tbody>
</table>

### Account Description Details:

<table>
<thead>
<tr>
<th>Acct #: Account Description</th>
<th>2018 Actual</th>
<th>2019 YTD Ten Months</th>
<th>2019 Budget</th>
<th>2019 Estimated Year End</th>
<th>2020 Budget</th>
<th>Percent +/- Budget Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>36 5000 Full Time Salaries</td>
<td>116,650</td>
<td>99,455</td>
<td>120,833</td>
<td>120,833</td>
<td>123,252</td>
<td>2.00%</td>
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<tr>
<td>37 Clerk of Courts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>38 Deputy Clerk of Courts</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>39 5010 Assistant Clerks</td>
<td>24,108</td>
<td>22,049</td>
<td>29,401</td>
<td>29,401</td>
<td>29,704</td>
<td>1.03%</td>
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<tr>
<td>40 Clerk Salaries - Overtime</td>
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<td></td>
<td></td>
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<tr>
<td>41 5015 Part Time Judge</td>
<td>43,835</td>
<td>35,941</td>
<td>43,867</td>
<td>43,867</td>
<td>44,867</td>
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<tr>
<td>42 Bailiff/Deputy Services</td>
<td>9,063</td>
<td>6,111</td>
<td>12,000</td>
<td>10,750</td>
<td>12,000</td>
<td>0.00%</td>
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<tr>
<td>43 5030 Employer FICA</td>
<td>13,084</td>
<td>11,111</td>
<td>14,812</td>
<td>14,800</td>
<td>15,118</td>
<td>2.07%</td>
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<tr>
<td>44 5040 Retirement EE-ER</td>
<td>10,824</td>
<td>9,112</td>
<td>10,775</td>
<td>10,775</td>
<td>11,355</td>
<td>5.20%</td>
</tr>
<tr>
<td>45 5050 Health</td>
<td>49,444</td>
<td>37,917</td>
<td>46,533</td>
<td>46,533</td>
<td>49,206</td>
<td>5.74%</td>
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<tr>
<td>46 5060 Long Term Disability Ins.</td>
<td>0</td>
<td>0</td>
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<td>0</td>
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<tr>
<td>47 5070 Life Insurance</td>
<td>483</td>
<td>433</td>
<td>475</td>
<td>525</td>
<td>525</td>
<td>10.53%</td>
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<tr>
<td>48 Unemployment Benefits</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>49 Subtotal Judge</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>267,491</td>
<td>223,735</td>
<td>278,496</td>
<td>277,284</td>
<td>285,807</td>
<td>2.63%</td>
</tr>
<tr>
<td>Acct #:</td>
<td>Account Description:</td>
<td>2018 Actual</td>
<td>2019 Ten Months</td>
<td>2019 Budget</td>
<td>2019 Estimated Year End</td>
<td>2020 Budget</td>
</tr>
<tr>
<td>-------</td>
<td>----------------------</td>
<td>-------------</td>
<td>-----------------</td>
<td>-------------</td>
<td>------------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>56</td>
<td>PURCHASED SERVICES:</td>
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### 2019 Salary:

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<th>Person</th>
<th>2018 Salary</th>
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<th>Employee</th>
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<td>4,916</td>
<td>4,209</td>
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<td>4,328</td>
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### 2019 Health Insurance:

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<th>Contribution</th>
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### 2020 Salary: Reflect a 2% Increase for Employees

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### 2020 Health Insurance:

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Deductable Cost: 1000, 1000, 500

Employee 2,500.00

Employer 49,205.16